

RULES OF DARTMOUTH HOUSE

Dartmouth House is the international headquarters of the English-Speaking Union. As a member of Dartmouth House, you are also a member of the ESU, which means you are supporting the organisation's charitable aims to give young people the speaking and listening skills and the cross-cultural understanding they need to thrive. Your valuable membership contribution and profits made from House income help to fund the charity.

These Rules are subject to change and are supplementary to the ESU's Royal Charter and Bye-Laws. These Rules apply to all Dartmouth House members. Members of Dartmouth House are expected to familiarise themselves with the Rules of Dartmouth House.

Members are responsible for ensuring that their guests understand and abide by the Rules of Dartmouth House and are responsible for the behaviour of their guests at all times they are on the premises.

1. MEMBERS' FACILITIES AT DARTMOUTH HOUSE

1.1 Dartmouth House provides facilities for members of Dartmouth House and the ESU. Facilities are operated by our catering partner, Graysons.

1.2 Dartmouth House will normally be open from 9.00am to 6.00pm, Monday and Friday, and from 9.00am to 9.00pm Tuesday to Thursday. Graysons or the ESU reserves the right to close members areas within all or part of Dartmouth House without prior notice. However, members will usually have access to the ground floor as part of their membership.

1.3 If the capacity of Dartmouth House is reached, members will be admitted on a one-in-one-out basis.

1.4 Members must present their membership to the Concierge on arrival and provide details of any guests.

1.5 Members must settle their expenses before leaving the premises. There are no credit facilities.

1.6 No claim in respect of any property alleged to have been left or lost by members or their guests will be entertained. Articles left in the cloakroom are done so at the owner's risk.

1.7 Members are responsible for any damages caused to Dartmouth House by themselves or their guests.

1.8 Members must not remove reading material or any property belonging to the ESU.

1.9 Food or drink purchased outside Dartmouth House may not be consumed on the premises unless authorised by prior arrangement with the House Manager.

1.10 All members are asked to care for Dartmouth House as a Grade II* listed building and are not permitted to leave personal items on the furniture and fixtures. Personal items may be left in the cloakroom at the Member's risk.

1.11 All or part of Dartmouth House may be closed to members and their guests for private events or for necessary maintenance, repair, or redecoration work. Where part of Dartmouth House is closed for private events, please honour and respect the privacy of all private events occurring in the House and refrain from communicating any information about the event to third parties via any medium.

1.12 Where all or part of Dartmouth House is closed for maintenance, repair or redecoration work, or where the management decides to withdraw facilities or services because they consider that they may pose a risk to the health or safety of our Members, guests or staff, or that they are detrimental to the business, the management will seek to ensure that any such area, facility or service is reinstated as soon as practicable.

2. MEMBERSHIP AND ANNUAL SUBSCRIPTIONS

2.1 Dartmouth House membership is only available to persons over the age of 18.

2.2 Memberships are non-transferable.

2.3 Members with subscriptions in arrears are not permitted to enter Dartmouth House until payment is made.

3. GUESTS

3.1 All members are permitted to bring up to three guests to Dartmouth House at any one time, so long as prior notice has been given to the House (dartmouthhouse@esu.org). The Management reserves the right to decline guest visitors without notice. Members should host their guests within the House at all times. Guests may not remain in the House when the Member leaves.

3.2 Persons whose application for Membership has been refused may not be introduced as visitors.

3.3 Children are only permitted to enter the House for events. Children will be treated as Guests.

4. DRESS CODE AND CONDUCT

4.1 Whilst there is no formal dress code, we respectfully ask Members to dress appropriately. Sportswear and flip-flops are not permitted.

4.2 Abusive language and behaviour towards fellow members, Dartmouth House or ESU staff will not be tolerated, and Membership may be revoked.

4.3 Smoking is not permitted anywhere on the premises.

5. BUSINESS MEETINGS AND USE OF EQUIPMENT

5.1 Out of respect for fellow members in Dartmouth House, members or guests may only take or make phone calls in the lounge. Elsewhere, phones should be set to silent mode.

5.2 No cameras, video or other recording devices, whether live-streaming or otherwise and whether on a mobile phone or other medium, may be used while in the House without prior authorisation from management.

5.3 Movies, videos, songs, presentations and all other audio must only be played through headphones and should not be audible to any other member or guest present. Internet calls must only take place in designated areas.

5.4 Dartmouth House is intended as a social space. Members may not use the public areas of Dartmouth House for business meetings, conferences, presentations, conference telephone calls or interviews after 6.00pm. Meeting rooms can be hired by calling 020 7529 1554 or emailing dartmouthhouse@esu.org.

5.5 Members shall not use the name, address or imagery of the ESU or Dartmouth House for their own purposes, either business or personal.

5.6 Dartmouth House must not be used as a mailing address for any member.

5.7 Prior permission for staged photography within the House must be obtained from the House Manager. A fee may be payable.

5.8 Notices may not be displayed unless prior permission has been obtained from the House Manager.

6. OTHER

6.1 Animals may not be brought into Dartmouth House, with the exception of assistance dogs.

6.2 Bicycles may not be brought into or attached to the front railings of Dartmouth House.